



2215 D Street, Bellingham, WA 98225

360-739-9365

info@gabrielsartkids.com www.gabrielsartkids.com

Preschool & After School Arts

New Hires

**** To be completed within 30 days of hiring.** You will be reimbursed for PBC and Fingerprints. You are responsible for the remaining.

Portable Background Test & Fingerprinting

MERIT

<https://apps.dcyf.wa.gov/MERIT/Home/Welcome>

- Create an account
- Click on My Applications and fill out Portable Background Check (PBC)p
 - When asked about employment click:
 - Child Care Center (if you work at D St) or School Age if you work at Dupont St)
 - Type Gabriel's Art Kids ASAP (with an apostrophe) and Gabriels Art Kids Center (no apostrophe)
 - Select "I am applying"
- Forward the \$12 for Employer to pay and print out and give to Kira in the main office at D St.
- Once PBC is completed you will receive and email from DCYF with information to schedule your fingerprints with MorphoTrust. You **MUST** bring the paperwork the DCYF sends you to your fingerprint appointment.
- Once fingerprint appointment is made print out confirmation and give too Gabriel for reimbursement.

TB TEST

Your own Dr's Office or Whatcom Occupation Health, 3010 Squalicum Pkwy, (360) 676-1693.

CPR/First Aid - Pediatric/Child/Adult

If you do not have a current certificate and you cannot attend the one GAK schedules you must find and pay for your own class. It must be a class that gives you a certificate of completion. If you already have a current one, please give us a copy. If not we will schedule this class for you with our instructor.

Online Bloodborne Pathogens (HIV/AIDS) class:

This class will be given with CPR/First Aid if taken through GAK. If not taken at GAK please find an approved Bloodborne Pathogens class to take. If you already have a current one, please give us a copy. If not we will schedule this class for you with our instructor.

Food Handlers

<https://www.foodworkercard.wa.gov/language.html>

STARS HOURS ~ 30 basic within **six (6) months** of hire and ten hours yearly after that.

Proof of MMR Vaccinations ~