



Summer Camp Parent Policies 2020

Preschool & After School Arts

- As a parent I understand that new guidelines will be in effect in order to improve workplace safety in this post COVID-19 environment.
- That during the COVID-19 public health emergency, I will not be permitted into the school beyond the designated drop-off and pick-up area. I understand that this procedure is for the safety of all persons present in the school and to limit to the extent that is possible the risk of exposure.
- I will share information about policies of this school with anyone else that may also be dropping-off or picking up my child.
- I will inform the director (of GAK) of any known exposure by my family or child to COVID-19.
- I will agree to have my temperature and my child's temperature taken upon arrival.
- I agree that I will notify the school if I have given my child any temperature suppression medication.
- When arriving at the school, I will wear a mask and practice social distancing from other families.
- I understand that to enter the facility my child must be free from COVID-19 symptoms. These include:
 - ◆ a temperature of 100.4 degrees Fahrenheit or higher
 - ◆ dry cough
 - ◆ shortness of breath
 - ◆ chills,
 - ◆ loss of taste or smell
 - ◆ sore throat or muscle aches.
 - ◆ While we understand that many of these symptoms can also be related to non COVID-19 related issues, that the school will proceed with an abundance of caution during this public health emergency.
- I understand that I have the option of having my child wear a mask at the school, if the child is more than 2-years old, has been taught at home on the wearing of a mask, and that the mask is provided by the family.
- I understand that my child will not bring into the school any toys from home. Any extra clothes must be freshly laundered and brought in a sealed plastic bag inside your Child's backpack.
- I understand that my child and staff will be washing their hands upon arrival and throughout the day using CDC handwashing guidelines.
- If at any time during the day my child spikes a temperature of 100.4 or greater, I will have my child picked up within one hour upon receiving a phone call from the school.
- I will control my child's exposure in the community and limit my child's contact outside of care to persons living in my household.
- I understand that while at the school each day, my child will be in contact with children, families and employees who are also at risk of community exposure. Further, I understand that restrictions, guidelines and practices utilized at the school will not remove 100% of the risk of exposure to COVID-19, as the virus can be transmitted by persons who are asymptomatic and before someone may show signs of infection.
- I understand that I play a crucial role in keeping everyone safe in reducing the risk of exposure by following the practices provided here.
- If I have any questions and comments regarding the information provided, contact the director.

I certify that I have read, understand and agree to comply with the provisions listed and accept its terms.

Child's Name: _____

Parent Signature: _____ Date: _____



Preschool & After School Arts

2215 D Street, Bellingham, WA 98225

360-739-9365

info@gabrielsartkids.com www.gabrielsartkids.com

Dear Parents and Families:

We will be opening on June 29 for summer camp and are excited to have your child enrolled! We understand that you may have concerns about having your child at our facility. Please rest assured that our top priority is the safety of the children in our care and we are taking every precaution for the health and safety of our students. Accordingly, we have made various changes in the way our facility looks as well as implemented new practices and protocols in accordance with CDC and the WA Department of Health and Whatcom County Health Department guidance. Our goal is to collaboratively ensure you and your child feel safe and secure so together we can navigate the complexities of our “new normal.”

In response to the COVID-19 virus, here are some things we are implementing to help keep our workplace locations safe and to support you:

- We will take the temperature and perform a screening checklist of every child before admitting children into our facility each day.
- Parents will only be allowed to drop off and pick up children at the side entrance to the facility. Only one parent will be allowed for pick up/drop off.
- More frequent cleaning and sanitizing of all classrooms, bathrooms, books, toys, play equipment, door handles and other frequently touched areas with EPA and OSHA approved cleaning products.
 - +Access to hand sanitizer/sanitizing wipes throughout the facility.
 - +Recommended wearing of masks by employees, children, parents/guardians, and any other individuals entering the building.
 - +Signs will be posted directing that no individual will be permitted in the facility without a mask.
 - +We will provide masks to all employees if needed. This requirement *does not apply* to children under the age of 2 or to individuals who are unable to wear a face covering due to a medical condition.
 - +When required to wear gloves by employees will be provided the gloves.
- We have removed plush toys and other toys that cannot be frequently disinfected.
- We are teaching children social distancing and proper handwashing
 - + Children are discouraged from any peer-to-peer contact, including high fives
 - + Students are learning ways to greet each other without touching
 - + Children are continuously washing their hands, following CDC guidelines on proper handwashing
- Minimum of 6ft of distancing will be implemented where feasible.
- We are limiting the number of people allowed to gather in rooms, conference rooms, and communal areas at one time.
- Staggered shifts and arrival times.
- As we receive more information from the Department of Public Health and other entities, we will implement those recommendations and guidelines.

We have also implemented the following plan in case the facility is exposed to a probable or confirmed case of COVID-19

- Employees or children who have symptoms (i.e., fever, cough, or shortness of breath), or who have a sick family member at home with COVID-19 must immediately notify the Director and stay home.
- Sick employees or children must follow CDC-recommended steps, including not returning to work until the CDC criteria to discontinue home isolation are met, in consultation with their health care provider.
- The facility will seek to identify and promptly notify employees and families who were in close contact (within about 6 feet for 10 minutes or more) with a person with a confirmed case of COVID-19 from the period 48 hours before symptom onset to the time at which the person isolated, consistent with applicable confidentiality laws.
- The facility will immediately secure affected areas and commission decontamination by our professional cleaning crew and hand wiping application of an EPA-registered, commercial grade disinfectant or other approved sanitizer.

Here are some things we expect of our families to keep our facilities safe:

- Do not send your child or enter the facility if either of you are experiencing a cough, shortness of breath, sore throat, or a fever; or in the previous 14 days you have had contact with someone with a confirmed diagnosis of COVID-19; is under investigation for COVID-19; or is ill with a respiratory illness; or in the previous 14 days you have traveled internationally to countries with widespread, sustained community transmission.
- Report if you have tested positive for COVID-19 or have been in contact with anyone exposed so we can properly contact trace and notify those in the facility with whom you may have had contact. We will implement necessary measures to ensure confidentiality and protect your privacy.
- Report if you, your child or anyone in your household has travelled outside the United States so we can determine whether any quarantine needs to be implemented.

Thank you for your understanding of these new guidelines and procedures which are subject to change. We hope you and your loved ones stay healthy and safe!

Very truly yours,

A handwritten signature in black ink, appearing to read 'Gabriel Miles', written in a cursive style.

Gabriel Miles

I, _____, hereby acknowledge receipt of the above letter regarding Gabriel's Art Kids COVID-19 Response Plan. I have reviewed the plan, understand that I am required to comply with the above policies and practices as part of my child's enrollment and agree to abide by the above policies and practices. I further consent to allowing my child to have his or her temperature taken prior to entering the facility and I consent to my child wearing a cotton mask.

I do hereby agree to indemnify and hold harmless and do hereby release, acquit, and forever discharge Gabriel's Art Kids and all of its officers, employees, agents and assigns, and all other persons or companies from any and all claims, actions, or causes of action which I or my children now have, or which may hereafter accrue, whether for personal injury or property damage, whether known or unknown, arising out of or in any way resulting from my and/or my children's attendance at this facility during the COVID-19 pandemic, including the summer months of 2020. I understand and agree that my signature below represents a signature on behalf of myself and each of my children. I understand and agree that this release includes any Claims based on the actions, omissions, or negligence of the school, its employees, agents, and representatives, whether a COVID-19 infection occurs before, during, or after participation in any program.

Signature: _____

Date: _____



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Check-In and Pick-Up

- Families will be greeted at the side yard entrance where a staff member will greet the child(ren). Parents and other family members will not be allowed inside the child care program. Prior to parents leaving the site, a trained staff member will take the temperature of their child(ren) and ask parents the following questions:
 - Do you live with anyone or have you had close contact with anyone who has been diagnosed with COVID-19 within the past 14 days?
 - Do you or anyone in your household have a fever, cough and/or shortness of breath?
 - Do you or your child(ren) have any other signs of communicable illness such as a cold or flu?
- Children and staff will be required to wash their hands immediately upon entering the building and hourly throughout the day. When children are received for drop-off, they will be escorted into the nearest sink where their hands will be washed prior to being brought to their classroom/child care area.
- Upon your arrival to pick up your child, a staff member will bring your child out to you. Doing so will limit direct contact and help us to maintain social distancing.

Healthy Environment

- We will separate children into smaller groups that fall within state or local guidelines. 1:9 teacher student ratio.
- We will not share equipment and will clean equipment between uses.
- All classrooms will remain separated to reduce the number of children in one area and to reduce the possibility of viral transmission.
- Staff will disinfect high-touch surfaces, such as door handles, light switches, faucets, toys and games that children play with at least once daily.
- We will perform an enhanced deep cleaning every night in all areas, on all touched surfaces.
- Staff will have access to anti-bacterial hand sanitizers and disposable gloves and use them as needed.
- Staff will wash/scrub their hands and children's hands a minimum of hourly (noted by the CDC as the most effective preventive measure).
- No program tours will be given until further notice to reduce the number of visitors in the building.

Lunch & Snack Time

- All surfaces will be disinfected before lunch and snack time using CDC- or EPA approved products.
- All staff will wash hands before and after helping students with lunch needs - i.e, opening containers, heating food up, etc.
- Each child's meal will come from their own lunch box. Please advise and encourage your child not to share food with their friends.

Child Health

- Staff will receive education on COVID-19 symptoms as well as preventive measures.
- Children who start to experience symptoms of respiratory illness, including a fever of >100.4 while at child care, will be isolated from other children until they can be picked up.
- Until further notice, all program field trips will be suspended.

Staff Health & Wellness

- Staff will receive additional training on infection control and workplace disinfection.
- Staff will not share their phone, devices or meal or utensils with one another or children.
- Staff will check their temperature at the beginning of each shift and notify their supervisor if >100.4 as well as self-monitor for signs and symptoms of COVID-19 and notify their supervisor if any develop (fever or respiratory symptoms).
- Staff will wash their hands immediately upon entering the program and immediately prior to leaving.
- Staff will not be allowed to work if they are feeling ill or experiencing respiratory symptoms.

Tuition

- As long as we are open and your child is in attendance, tuition will be due in full. This includes if we are only open for a portion of a week and need to close for the remainder of the week.
- If you choose to pull your child out and not pay, there is no guaranteed spot upon a request to return.
- At this time, if the state forces a closure for an extended period of time, [PART/ALL] tuition will still be due to retain a spot/credit for your child for reopening. No refunds will be given.

Communication

- If the current situation changes and it becomes necessary to update our procedures or close our program temporarily, we will notify key family contacts by email.
- Check you email! We will email families first regarding any late breaking program updates. Or you may follow our social media page <https://www.facebook.com/GabrielsArtKids> for updates.

Thank you for your understanding and patience as we implement these new procedures. Our goal is to minimize disruption while at the same time keeping you, your family and our staff healthy and well.

Sincerely,



Gabriel Miles



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Parent/Guardian Agreement

Preschool & After School Arts

To protect our children and staff, I agree to keep my child at home if he/she has:

- Fever (a temperature of 100.4 or more)
- Cough
- Sore throat
- Chills
- Muscle pain
- Headache
- New loss of taste or smell

If my child has any of these signs of COVID-19, I will not send him/her back to school until:

- + My child tested negative for COVID and is otherwise well enough to go back to school **OR**
- + A healthcare provider has seen my child and documented a reason for the symptoms other than COVID
 - + **OR**
- + All are true: 1) at least 10 days since the start of symptoms AND 2) fever free off anti-fever medicines for 3 days AND 3) symptoms are getting better.

If my child is diagnosed with COVID-19, I will not send him/her back to school until the following:

- + It has been at least 10 days since my child first had symptoms **AND**
- + My child has had no fever off anti-fever medicines (ex: Tylenol, Ibuprofen) for 3 days **AND**
- + My child's symptoms are getting better

If someone in my household is diagnosed with COVID-19 or my child is exposed to COVID-19, I will keep him/her home for 14 days.

If someone in my household develops new cough, shortness of breath or two of the following: sore throat, chills, muscle pain, headache, new loss of taste or smell, I will get that person tested for COVID-19. If that person tests positive, I will keep my child home for 14 days.

Child's name: _____

Parent/guardian name: _____

Parent/guardian signature: _____

Date: _____